For our project “Strengthening the Ethiopian Transition and Reform Process”, we are looking for a
(Freelance) Project Manager (m/f/div)

This full-time assignment will be based in Addis Ababa, Ethiopia starting as soon as possible.

This project seeks to contribute to the strengthening of the Ethiopian transition and reform process by supporting our Ethiopian partners through creating spaces for dialogue and peer-learning on key aspects of the Ethiopian reform agenda.

Main tasks of the position include:

- Co-manage the overall implementation of the project in Ethiopia
- Liaise with respective partners, experts, Ethiopian stakeholders, and international actors
- Coordinate workstreams of project partners
- Co-design dialogue and peer-learning formats with project partners and experts
- Carry out background analyses and draft thematic reports, narrative reports, and activity reports
- Provide administrative support for the Ethiopia related activities of the programme (workshops, conferences, meetings, etc.)

Qualifications:

- Master’s degree in a relevant field, such as peace and conflict studies, political science, International Relations or similar
- Advanced relevant work experience in projects or processes with high-level actors and with a thematic focus on dialogue, mediation, transition, and/or reconciliation processes
- Excellent knowledge and regional experience in East Africa, preferably in Ethiopia
- Strong organisational, management and communication skills
- Excellent verbal and written language skills in English and Amharic are essential; other Ethiopian languages are an asset
- Good networker with the ability to engage with a range of stakeholders

Additional skills:

- Strong ability to work as part of a team as well as independently
- Strong empathetic skills
- Good facilitation skills
- Ability to work under time pressure
- Curiosity, passion, and perseverance

This full-time assignment will be based in Addis Ababa, Ethiopia for a period of 22 months (extendable), starting as soon as possible.

Application procedure: Please submit your CV, a cover letter, the signed application template as well as diplomas, certificates and references (letters or contact information) until **05.01.2020** via the following mail: application.africa@berghof-foundation.org.

You may also find more details regarding the ToRs and the application template on our webpage on the tender page: https://www.berghof-foundation.org/en/about-us/work-with-us/tenders/

We are looking forward to hearing from you… **Thank you!**
The Berghof Foundation is an independent, non-governmental and non-profit organisation dedicated to supporting efforts for achieving sustainable peace through conflict transformation research, dialogue and mediation and peace education. Based in Germany, the NGO is run by a diverse team with staff from several countries and maintains working relations with partners around the globe. An international Board of Trustees supports its work.

Berghof Foundation, Lindenstr. 34, 10969 Berlin, Germany | www.berghof-foundation.org